

Old Town Township
22034 E 1000 NORTH ROAD
Downs, IL 61736
<http://www.oldtowntownship-il.gov>
Trustee Meeting Minutes
June 13th, 2024

Meeting Call to Order and Roll Call

Supervisor McCready called the Old Town Township Trustee Meeting to order at 7:06 p.m.

Township Officials Present:

Larry Durbin, Trustee
John Haushalter, Clerk
Brent McCready, Supervisor
Ruth Novosad, Trustee
Phil Reynolds, Road Commissioner
Joe Rogus, Trustee
Jim Walters, Trustee

Township Officials Absent:

Terry DeHaan, Contract Tax Assessor

Pledge of Allegiance

Pledge recited by Old Town Township elected officials.

Guest(s) Introductions/Public Comments

No guests

Administrative Agenda

Ruth Novosad made the motion to approve, with corrections, the meeting minutes from the May 2024 Trustee meeting. A second motion was made by Larry Durbin. **The motion presented was approved by unanimous vote of the trustees present.**

Jim Walters made the motion to approve the June 2024 Treasurer's Report. A second motion was made by Joe Rogus. **The motion presented was approved by unanimous vote of the trustees present.**

Joe Rogus made the motion to approve the June 2024 Authorization of Expenses - Town. A second motion was made by Larry Durbin. **The motion presented was approved by unanimous vote of the trustees present.**

Larry Durbin made the motion to approve the June 2024 Authorization of Expenses - Road. A second motion was made by Jim Walters. **The motion presented was approved by unanimous vote of the trustees present.**

ROAD COMMISSIONER'S REPORT: Phil Reynolds

- CIRA received a grant for sewer and water improvements, which will affect Old Town Township roads.

ASSESSOR'S REPORT:

No report.

CEMETERY REPORT:

No report.

OLD BUSINESS:

The 2024 Old Town Township Annual Treasurer's Report was presented for review. Larry Durbin made the motion to approve the 2024 Old Town Township Annual Treasurer's Report. A second motion was made by Jim Walters. **The motion presented was approved by unanimous vote of the trustees present.**

Three Old Town Township electors (Ary Anderson, Vicki Peterson and Kent Meister) completed the Old Town Township annual financial audit required by TOI.

NEW BUSINESS:

None.

SUPERVISOR'S COMMENTS:

- Ruth and Brent attended a TOI education event.
- HR Policy will be developed for handling PTO (Paid Time Off)
- Service providers such as web master will need to have a contract for work performed.

AROUND THE TABLE:

None.

ADJOURNMENT:

With no further business to discuss, the motion to adjourn was made by Larry Durbin and seconded by Ruth Novosad. **The motion presented was approved by unanimous vote of trustees present.** Meeting was adjourned at 8:00 p.m.